PROJECT ACTION PLAN TEMPLATE

PROJECT TITLE

PROJECT MANAGER

START DATE

END DATE

PROJECT DURATION

0

			ACTION STEP #1						
	TASK	**PHASE**	**ASSIGNED TO**	**STATUS**	**START DATE**	**END DATE**	**DURATION**	**DEPARTMENT**	**COST**
1									
2									
3									
4									
5									
			ACTION STEP #2						
	TASK	**PHASE**	**ASSIGNED TO**	**STATUS**	**START DATE**	**END DATE**	**DURATION**	**DEPARTMENT**	**COST**
1									
2									
3									
4									